

CTANS Annual General Meeting

Sunday May 1, 2022 Digby NS

Start time 0905

- 1.0 Welcome & Introduction of Executive Members by Tonya Morrell
  - 2.0 Attendance 32 Members, 31 Active, 1 Inactive
    - 2.1 Proxies 18
    - 2.2 Quorum met
  - 3.0 Approval of Agenda, motion to accept amendment of moving 5.3 to 7.1 and Technology director report (formerly Webmaster) to 6.3 by Jen MacDonald and seconded by Linda Gregory, all in favour, motion carried
  - 4.0 2021 AGM minutes- Review of minutes as distributed. Motion to approve minutes by Linda Gregory and seconded by Erica Gillis, all in favour, motion carried
  - 5.0 Business arising from 2021 AGM minutes
    - 5.1 Old Proxies from 2019 to be destroyed, motion by Gillian Jardine and seconded by Leigh Fellows, all in favour, motion carried
    - 5.2 Giving back to the members – Andrew Ehler, No students present
  - 6.0 Reports
    - 6.1 President Report-Tonya Morrell
      - There were 4 meetings in person or via zoom during past year
      - Reviewed all Bylaws and Policies
      - Learning how to use website as an effective tool.
      - Joint Stocks
      - Goals for next year-Work towards legislation and How do we encourage newer members to come to AGM?
- Discussion-Erin Danielle asked about covering travel expenses
- Jen MacDonald suggested survey to see what young crew would want, one is started.
- Leigh Fellows noted culture and net working was why most were here
- Erica Gillis noted mind set of younger generation is preference of online (stated by bylaws AGM must be in person at this time)
- Lynn Sharpe notes need to support hosting members
- 6.2 Provincial Director – Brittany Marsh
    - CSCT sets CEU Guidelines
    - CSCT Policies/Bylaws changing, we have reviewed ours to but will revisit again once CSCT done to align with theirs
    - What CSCT agenda looks like and CEUs opportunities and committees available
    - CSCT president will be attending AGM next year

- CSCT is covering cost of CTANS website and database
- CSCT PR committee was dropped but social Media committee is increasing presence
- CSCT is looking for suggestions for speakers at CCC

#### 6.3 Technology Director report- Brittany Marsh

- Making improvements to website based on recommendations
- Looking for suggestions for new Life member
- Posts CEU, event and job opportunities

#### 6.4 Vice President report- Lindsay Nicholson

- She joined Board to see what goes on and there is more work going on behind the scenes than she thought
- Put together the fall and spring newsletters, please email her if there is something you want added
- She will be starting a "Brain Buster" to increase Social Media presence, 2<sup>nd</sup> and 4<sup>th</sup> Monday of month
- Looking for suggestions for Feb 14 contest, change to one prize of \$100

#### 6.5 Treasurer/Registrar Report- Lindsay Phillips

-Current status is 103 active members, 8 Inactive, 7 students and 1 Life Member in NS for a total of 119. PEI 7 active members and no inactive members.

-Dues breakdown-NS \$280, \$65 to CSCT, \$160 to Legal fund leaving \$55 for CTANS

-PEI \$120, \$65 to CSCT and \$55 to CTANS (don't pay into legal fund, when we become legislated, they will have to leave CTANS)

-Inactive \$80, \$55 to CSCT and \$25 to CTANS

-In the bank as of Friday April 29, 2022, \$38,703.25 in operating account, \$134,731.95 in legal account (will change a little bit), \$9276.75 in GIC

-Review of expenses

-What is an inactive member? Not working in the field, can attend AGM but can not vote, no penalty and can be indefinitely if you keep in good standing (CEUs, dues, etc)

#### 6.6 CEU/Education Report-Jaye MacMullin

-Last year of Triennium, Year goes from Jan 1 to Dec 31 suggested to get 10 CEUs/yr, both active and inactive need CEUs

-Review of guidelines

-Review of how to upload to website

#### 6.7 Legislation/Bylaws-Tonya Morrell

-Spoke to Lawyer about Bylaws and what needed to be added for technology and changes since last updated.

-Review of changes done this year to Bylaws, WebMaster to Technology Director, National Director to Provincial Director. Motion to accept the changes to the Bylaws by Gillian Jardine and seconded by Sarah McLean, all in favour, motion carried

-Legislation committee has not met yet but a few emails have gone out.

-Tonya has emailed our Lawyer Margery Hickey who works for McInnis Cooper. Renewed talk from Government about bringing in form of umbrella legislation to cover a variety of professions. The details are vague, and she will let us know when she sees it.

-Ideas of what to send to Tonya that can help prove our point of being needed to be Legislated

## 7.0 New Business

-Incident on FB page, reminder that it is a closed group, it is not to be shared with others not in the group and conduct is to be professional

-Unregistered working in Antigonish, as we are not legislated, we as CTANs can not act, we will support our members with the complaint

### 7.1 Membership dues (from old business 5.3)

- Lindsay Phillips supports lowering the legal fund portion to \$100 (now \$160) and thinks a motion should be made then open for discussion

-Erin Danielle thinks \$25

-Jen MacDonald thinks \$80

-Linda Gregory thinks no change in total dues but change the money that goes into our working account vs legal fund

-Lynn Sharp notes that the legal fund portion is \$14/mth

-Brittany made a motion to keep the dues (\$280) and legal fund money the same at (\$160), Linda Gregory seconded. Including proxies -32 Agree, 9 Oppose, motion carried

### 7.2 Policies

-Major revisions to Member/Executive policies done this year, note addition of Honorarium of \$120.00 for active Board members annually. These policies be on the website. Brittany will note that it is per person, not per position

## 8.0 Elections

8.1 Technology Director- Brittany Marsh ran unopposed, to stay by acclamation

## 9.0 Open Discussion

-Life member, policy clearly states how to become

-Minimum of 14 days prior to add items for discussion at AGM

To add to next year Agenda

-Jen MacDonald to table Change in dues vs Legal funds

-Lindsay Phillips to make a motion to discuss Inactive dues

-Penalty for not hosting AGM

10.0 Next AGM and Education Day- May 6 and 7 2023 in PEI

-Legal closing statement read by Tonya Morrell

11.0 Motion to adjourn by Steven Rutledge, seconded by Hilary MacNeil, all in favour, motion carried

Adjourned at 1154