

# CTANS Annual General Meeting

## Sunday May 5, 2019

Colchester East Hants Hospital  
Truro, N.S.

Meeting Start: 9:19 am.

**1.0** Introduced Executive Members

**2.0 Attendance:** 27 Active Members. Proxies: 11 (8 Valid & 3 Invalid)

**3.0 Approval of the Agenda:** *Approval of the agenda made by Erica Savage and seconded by Sheila Williams. All in favor; Motion Carried.*

**4.0 2018 AGM minutes:** 2018 minutes were reviewed with amendments to be made.

**5.0 Old Business:**

**5.1** Motion to destroy the 2018 proxies made by Sheila Williams and seconded by Erica Savage.

**5.2** Giving back to the members draw- Student: Stephanie King. Active/Inactive Member: Kelly Holdsworth.

**6.0 Reports:**

**6.1 President's Report-** Attended three meetings this past year.

-Tonya stayed on as the legislation representative and will report on updates.

-Big thank you to Truro for hosting.

-Hosting is a lot of work- Ashley encouraged members to try to attend AGM weekends even if CEUs are not needed. It's good for comradery, etc.

**6.2 Vice President's Report-** Brittany changed the format of the newsletter.

-She is open to any suggestions to improve the newsletter or any news or events member's would like to add let Brittany know.

-The facebook group is going well. It's a closed group so Brittany encouraged members to share newsletter or facebook additions with members who might not otherwise see them.

**6.3 CSCT Director's Report -** Gave a brief overview of what she does as the CSCT Director.

-The CCC is going to be in Montreal this year in October.

-Brenda encouraged members to log on to the website on a regular basis for updates on events, etc. She suggested once a month or so. She informed members of the new National Webmaster who is great at putting events on as they come up.

-She stressed the importance of updating personal information as that is the way the board is able to get in touch with members.

-The next meeting is in June. They will be reviewing the entire CSCT Policy and By-Laws.

-They reviewed the entire exam process this past year. They made up enough questions for 2 full exams.

- There were over a thousand survey responses. The survey questions are being reviewed and they will be gathering the top 5 responses from each question.

-Brenda reminded all members to fill out their proxies for the CCC and send to her prior to the CSCT AGM.

-If you are transferring between provinces, there is a form on the website that should be filled out to ensure a smooth transition and that the new province knows that you are in good standing.

**6.4 Treasurer/Registrar's Report** - There are currently 123 members total- 107 Active members.

- Legal Fund- \$40184.36
- CTANS Fund- \$72159.27
- GIC- \$9183.60
- Joint Stocks- \$30.00

-Reminder to members that the late fee for dues received after October 31st is \$100.00. If paying dues is difficult contact Lindsay prior to October 31st. There were 7 late dues this past year.

-Reminder to fill out the dues renewal form every year which will be on the website.

-When members retire or go on maternity leave, payroll deducted dues get returned in the lump sum last paycheque.

-Lindsay reviewed the definition of each member status. Active, Inactive, etc. Members working in any role of Cardiology Technology while in an inactive status can be reported and sent through a discretionary hearing. Inactive status is meant to be temporary.

**6.5 CEU Coordinator/Education Director's Report-** This is the last year of the triennium. CEUs are due by December 31/19.

-Reminder that late CEUs submissions come with a \$100.00 late fee.

-Reminder to fill out the CEU form completely with your email address. Jaye tries to email members once the CEUs are updated.

-Jaye reviewed the CEU guidelines, gave some clarification.

-Jaye has been on the National CEU Committee over this past year. They are currently reviewing and changing the wording, and should be done by the end of the year.

-Jaye is available by email for any questions or suggestions.

**6.6 Webmaster's Report-**Mike was unable to attend so Brittany gave his report.

-A review of how to log into the website was given with slides. The website is set up for desktop viewing. Using a cellphone will not bring up the full page.

-Any news,events jobs members know are coming, get in touch with Mike and he will add to the website.

**6.7 Legislation/By-Law Report-** Tonya reviewed what joint stocks are and why they are important.

-The By-Laws were updated last year. There were 2 changes that needed to be changed: 5.0- Objectives needed to be removed. 10.1 Removal of the word “partnership”

-Cindy Cruickshank is replacing Michelle MacDonald as the executive director for the N.S. Department of Health and Wellness.

-The DHW wants us to focus on answering the safety impact of statutory self regulation vs. the unregistered employees doing the testing. Tonya is hoping for a meeting in the next few months.

- A new set of guidelines just came out of B.C. called the Professional Act, eventually will be used in all provinces. B.C. has 21 colleges covering 180000 members. In B.C., the smaller the members the larger the dues.

*\*Motion to accept the reports as read made by Sheila Williams and seconded by Katie. All in favor; motion carried.*

## **7.0 New Business:**

**7.1 Board Elections:** Secretary (2 years). - Linda Gregory nominates Sarah McLean; Erica seconded. Queried members three times. No other nominations. Sarah will stay on as secretary.

**7.2 Promoting our profession:** - Ashley proposed doing a contest of some sort to promote our profession amongst the sites who want to participate. It could be a poster, wall display, door, etc and after a facebook vote, the winning site would win a \$100 coffee break/pizza party, etc.

-Ashley plans to go through NSHA to see what they are willing to do for a feature to promote February 14th.

-Brenda suggested getting name tags changed to say “cardiology technologist.”

*\*Motion to hold a contest for February Cardiology Technologist Day: all in favor; motion carried.*

**8.0 Open Discussion:** Nothing to discuss

**9.0 Next AGM & Discussion Day:** Tentative Date-May 2nd and 3rd, 2020 in Yarmouth, NS.

*\*Motion to accept the next AGM date made by Linda Gregory and seconded by Katie Conrad. All in favor; motion carried.*

**10.0 \*Motion to adjourn** *the meeting made by Sheila Williams and seconded by Jannel MacIntyre. All in favor; motion carried.*

Meeting end 11:12.