

Cardiology Technologist Association of Nova Scotia

Annual General Meeting Minutes

May 3, 2015 Capital Health- Halifax, NS

Meeting called to order at 9:08 by Tonya Morrell

- 1.0. Members of the executive board were introduced to the members.
- 2.0. **Attendance:** Members on attendance: 46
 - 2.1. 17 Proxies were received.
- 3.0. **Approval of the agenda:** Motion to accept the agenda made by Sheila Williams and seconded by Brenda Wall. *Motion carried.*
- 4.0. 2014 AGM minutes review and approval: Motion to approve the 2014 AGM minutes made by Jay Rathi and seconded by Denise Grant. *Motion carried.*
- 5.0. **Business arising from 2014 AGM minutes:**
 - 5.1. *Old Proxies:* Motion to destroy 2014 proxies made by Jen MacDonald and seconded by Chantal Kelly. *Motion carried.*
 - 5.2. Giving back to the members: Jen MacDonald presented that for giving back to the members, there would be a draw for one student member to win their \$75 dues back and one draw for the rest of the registered members to win their dues for the following year. Cheryl LeBlanc won for registered member and Dawn Charles won for the student member.
 - 5.3. **Reports/President/Director's Report:** -Tonya attended a board of directors meeting here in Halifax in June 2014. She attended a 3 day board of directors meeting in February, 2015 in Ottawa. She was not able to the CCC in October 2014, so Brenda Wall went in her place. The CTANS executive meeting was in Halifax April 2015. The next board of directors meeting will be in Calgary in June 2015.
 - In February of this year, the CSCT President stepped down and Tonya was voted in as the acting CSCT president! In October, she will step in officially as the CSCT president, which means she will be stepping down as the provincial president today.
 - The CCC will be held in Toronto, October 24-27. It's only going to be 3.5 days again this year due to money. CSCT will see a lot of changes in regards to the CCC. CSCT may or may not stay with congress because of the price hike they are trying to put in place. Linda Bourbonnais asked what the alternative would be? Tonya responded by saying that we would not be able to be involved. If pulled no one would be able to go in the future. But it is being fought.
 - The CSCT has changed their bylaws to follow with the new federal government regulations or associations would be dissolved. I.e.: the new provincial CTANS president takes over but Tonya would still be provincial president on paper until October when she is officially voted in. The new bylaws are posted on the CSCT website.
 - CSCT has hired a company called Yardstick to take over the national certification exam with a tentative start date of April 2016. There will be two sites for writing, Halifax and Cape Breton. It was queried on what role the education director role will

be in the future with yardstick. They are still working out details for them. Students will most likely need to have their diplomas before they can apply to write.

- 5.4. **Vice President's Report:** -Brenda went to the CCC in October 2014. She had great things to say about the National board. She also showed sweater that her department in Cape Breton ordered, which well received. She will put an order in for anyone who is interested.
- 5.5. **Education Director Report:** -There were two students that wrote in April, 2015 which went well. There were seven students that wrote in September, 2014.
-Yardstick is taking over for the national exam. Eventually the talk is that the exam will be on demand as opposed to two times a year. There is now officially no more specialty exam. If a member wants to specialize in pacemaker they will have to go through BCIT. Linda did not attend the CCC.
-Linda gave everyone a reminder about proper ECG placement especially with women in order for to appear more professional (i.e. removing bra and pantyhose).
- 5.6. **Treasurer/Registrar's Report:-** As of May 3, 2015, there are 94 active members, 5 inactive members, 2 life members, 2 associate and 6 student members which makes a total of 109 members.
-Ashley welcomed the new members to the association. Legal fund \$45,155, CTANS fund \$16,299, GIC fund \$9,150 and a total of \$71,099 as of April 30, 2015.
-Ashley went over the breakdown of what was spent in 2014. The breakdown is similar to the previous year with the exception of the clothing that was purchased for the 2014 AGM
- 5.7. **CEU Coordinator's Report:-** Some members have queried whether courses like LMS (hospital required courses) can be counted for CEUs.
-CEUs for precepting students was redefined as to clarify for members. One unit for five hours of precepting for a maximum of five units per year and 15 per triennium.
--Carolyn encouraged members to read articles but she does not want the whole article printed off and mailed to her. She only needs the summary of the article and site where she can find the article.
- 6.6. **Legislation:-**Tonya is still working with the lawyer. At the 2014 AGM, Tonya talked about a more in depth meeting with Department of Health and Wellness. She just got an email for the Marjorie: the government has temporarily put a hold on all legislation requests. The government wants to come up with a standardized legislation for professional practices, which should be coming out in the next three to four weeks. Marjorie will then be able to present to the Health and Wellness board based on the new guidelines. Over the last year yea we have paid Marjorie \$1500.00.

-Motion to accept the reports as read made by Linda Bourbonnais and seconded by Jay Rathi. *Motion carried.*

6.0. New Business

- 6.1. **The new national/ provincial website:-** The National site went live on May 1st of this year. The provincial site will go live in June. The CSCT is paying for the new

hosting sites for the next three years. The provincial sites are suppose to able to be more customized to the particular province.

-Mike will be getting free training from Zanutec, which is the company setting up the websites.

-Tonya asked for suggestions on what the members would like to see on the CTANS website. One member suggested more cardiology related pictures in the “About” category. Another member suggested a spot for selling CTANS merchandise.

-Paypal is being set up through the website, which was done while it was free to be included.

-At some point members will be responsible to register themselves every year in a digital database; details to follow.

6.2. -Sheila Williams confirmed that RCT rings can still be purchased at Birks in the Halifax Shopping Centre if anyone is interested.

7.0. Elections:

| Position | Nominations | Nom. To Cease | Elected |
|--------------------------------------|---|--|--|
| President (Two year term) | Brenda Wall | -Made by Carolyn Kelly -Seconded by Carolyn Ayotte -Motion carried | Brenda Wall |
| Vice President (One year term) | Tonya Morrell | -Made by Susan McGrath -Seconded by Carolyn Ayotte -Motion carried | Tonya Morrell |
| Secretary (Two year term) | Sarah McLean | -Made by Linda Bourbonnais -Seconded by Jay Rathi -Motion carried | Sarah McLean |
| CEU Coordinator (Three year term) | Carolyn Ayotte | -Made by Lisa Ball -Seconded by Lisa -Motion carried | Carolyn Ayotte |
| Education Director | Linda Gregory Danielle Currie Alicia Drew | -Made by Lindsay Phillips -Seconded by Sheila Williams -Motion carried | -Turn to vote for Education Director. -Nominees gave small introduction of themselves. -Danielle Currie is voted in as Education Director. |

- Karen Harnish of the QEII in Halifax and Cynthia Doucette of Yarmouth Hospital were appointed to hand out ballots for voting on the Education Director. Both collected the ballots and counted up the ballots.

-Motion to destroy voting ballots made by Susan McGrath and seconded by Jen MacDonald. *Motion carried.*

- 8.0. *Open Discussion***:- Linda Bourbonnais would like to see four presenters in the morning and one in the afternoon, so the education day can be done by two. Tonya suggested leaving that up to the hosting site to consider.
-Ashley wanted to remind member that there is a \$10.00 duplication fee for duplicate receipts.
-Also, she wanted to remind members, cards and receipts won't be given until member dues are up to date.
- 9.0. *The next AGM and education day*** will be in Cape Breton at the Cape Breton Regional on May 14 and 15th, 2016.
- 10.0. *Motion to adjourn the AGM*** made by Jannel MacIntyre and seconded by Kira Doyle.
Motion Carried.

Meeting ending at 11:57